



Electrical and Electronic
Engineering Solutions

SHIP ORDERS TO:

3E Services, Inc.
5002 N. Royal Atlanta Drive
Suite B
Tucker, GA 30084

www.iemro.com
Phone: 770-723-0867
Fax: 770-936-1948
email: 3eservices@bellsouth.net

Packing Slip

Your Company Name _____ Purchase Order _____

Contact Person _____ Customer Ref# _____

Return Shipping _____ Job Urgency _____

City, State, Zip _____ Your Phone _____

How did you hear about us? _____ Your Fax _____

IMPORTANT NOTE: CREDIT CARD PAYMENT MAY BE REQUIRED FOR NEW CUSTOMERS.

Quantity	Manufacturer	Model/Part Number	Repair Urgency

Urgent repair service requests carry additional charges. Standard Repair Service: 5 to 14 Business Days. ASAP Services: 5 Business Days @ 15% up-charge (min \$100). RUSH Repair: 2 Business Days @ 25% up-charge (min \$200).

Special Return Shipping Instructions (*all items will be shipped UPS Ground, Insured for twice the repair price unless specified otherwise by the customer*):

******Customers may ship to us UPS Collect on our UPS Account 5Y64F6 for all pre-Approved orders.**

Any order that is received without prior approval will have the item refused or shipping charges charged back to the customer.*****

Note: Please enclose documentation (i.e. prints, manuals, etc) and a detailed description of the specific problem with each unit. The more information you can provide us the quicker, more reliable, and least expensive repair we can offer.

We value you as a customer and will do our best to meet your needs!

All items we repair come with a 2 year warranty.

See our website for warranty details.